

Overland Mountain Bike Club

Board of Directors Meeting Minutes: December 1, 2013 6:00 pm

Present: Thuan, Pete, Rose, Tamene, Katherine, Kenny

Agenda Item	Discussion / Conclusions
<p>Board Meeting Management</p>	<p>We'll try to keep meetings to no longer than 2 hours, with a goal of 1 ½ hours. Agenda may be timed to facilitate this. Please use meeting etiquette (no cell phones, one speaker at a time, etc). Minutes will be recorded and available within one week of the meeting. Minutes will be saved and available for reference.</p>
<p>Tasks</p>	<p>Assign minute taker when Board positions are determined.</p>
<p>Club Night Tuesday Dec 3rd Lee's South 6:00-8:30pm</p>	<p>Need brief club updates:</p> <ul style="list-style-type: none"> • Announce current Board members • Announce Lisa's resignation; thank Lisa for service • Board election; Rose & Tamene's willingness to split position; how to apply, dates for voting. • Membership cards and Jan-Dec membership year; proposed partner discounts • Member Survey coming soon <p>Pete and Katherine agreed to tag-team the announcements</p> <p>The Board discussed whether to purchase thank-you gifts for outgoing Board members; discussion was tabled for now.</p>
<p>Tasks</p>	<p>Come to the party! Think about the thank-you gift question. Katherine & Pete to make announcements at the party</p>
<p>Board Election</p>	<p>Board elections are in process to replace Lisa's position. The electronic voting process will occur December 8th through 28th. In January, the Board needs to assign positions. Thuan asked us to think of not only what we want to do, but what each Board member might be good at.</p>
<p>Tasks:</p>	<p>Pete- send out Board position descriptions All-Consider best match for board positions</p>
<p>Membership Survey</p>	<p>Board members reviewed the latest version of the survey after receiving feedback from Kenny & Todd (via e-mail). The survey was approved with amendments:</p> <ul style="list-style-type: none"> • Addition of a question regarding interest in leadership positions • Addition to communication methods question of "word of mouth" as a checkbox and change "weekly" newsletter to "Overland" newsletter. • Refining the question on trail days to strike "more often" and clarify that question refers to trail days • Removal of question on monthly meetings (see section in minutes below) <p>The revised version will be sent to the group for final review and for Pete to look at distributing via Survey Monkey. Timeline- distribute survey to members in one week- December 8th.</p>
<p>Tasks:</p>	<p>Katherine- update survey and send out by Dec 2nd Pete- work on Survey Monkey Board members- if there are any concerns/suggestions about the leadership question, please e-mail Katherine asap.</p>
<p>Facilitator for Mission / Vision</p>	<p>Rose reported that Lisa is working to identify a facilitator to help finalize the club's mission, vision, and goals. The group discussed whether this is necessary moving</p>

completion	forward, or if enough was accomplished in the first facilitated meeting. Concern was raised that it will be a different facilitator with different style, and we don't want to lose the original work. It was noted that facilitators are valuable in that they ask good questions and make you see different perspectives. Since only two current board members (Thuan & Pete) were involved in the original discussion, it would help if we could review documents from the first session before moving forward. Rose offered to contact Lisa to get documents and ask her to hold on facilitator until we decide.
Tasks:	Rose- contact Lisa, send documents from first mission/vision meeting to members
Purchase of jerseys, socks, and patch kits	<p>Thuan reported that we need to purchase more jerseys and socks for the season. The question was raised: how do we determine when to buy more, as it appears we have lots of leftover tees and jerseys (Patrol and OMBC). Thuan reported that we re-order when we have run out of popular sizes, and that we currently only have upper and lower end sizes in stock. Pete and Kenny plan to inventory the storage unit soon.</p> <p>Concern was raised about costs, and a suggestion was made to have sample sizes at kickoff, allowing members to order desired sizes. The group approved this method for the 2014 season.</p> <p>Jersey colors and design was discussed, and it was decided for consistency to keep the current OMBC design (dark blue) but add "Fort Collins" to the design to identify OMBC's location. In addition, it was decided to go back to the yellow patrol jerseys, also adding the Overland logo and Ft Collins location to the design. The company to use for production was discussed. The Ft Collins Cycling Club had good experience with a company last year (6 week turnaround). Tamene and Rose volunteered to research companies for costs, turnaround, and ask for sample sizes.</p> <p>The history of member swag was discussed. Previously, members were offered a free t shirt, or a pair of socks and water bottle; last year members had a choice of two: socks, water bottle, bandana, or t-shirt. Jerseys have always been sold. The Board approved to delete t-shirts as an option because of cost and the fact that past t-shirts do not conform to OMBC marketing/branding. For 2014, members will have the option of two: socks, water bottle, and bandana.</p> <p>It was also decided that we could offer old t shirts at kickoff or as swag on trail days this year to get rid of stock.</p> <p>The Board decided to purchase socks for the 2014 member season. DeFeet was chosen as the brand- vendor to be determined.</p> <p>The Board also discussed purchasing patch kits for the Patrol group to hand out on the trails. This was approved, and we will look for an option to have Diamond peaks on one side and OMBC on the other unless this is cost prohibitive.</p>
Tasks:	Pete & Kenny- inventory storage for t shirts Rose & Tamene- look into the artwork and costs of jerseys and socks
Board meetings and Kickoff dates	<p>The group discussed possible dates for board meetings, understanding that not everyone can make every meeting. The first and third Sundays at 6pm were chosen, as currently this seems to work for most. For a quorum we need four members. The Board agreed to be flexible if this schedule proves to be unworkable. Upcoming Board meetings are Dec 15th, Jan 5th & 9th, February 2nd & 19th, and March 2nd.</p> <p>The Kickoff date was discussed and it was decided to choose a Wednesday in March. Thuan will discuss dates with Mike Craft at New Belgium to see if they will host again- last year's crowd was perhaps an anomaly. We'll need to avoid CSU/PSD's spring break (March 16-22).</p>
Tasks:	Rose to look for Board meeting venues Thuan talk to Crafty about Kickoff
OMBC Monthly meetings	Based on member feedback this season, the Board decided to reinstate monthly club meetings during the 2014 season. We'll need to look for appropriate venues

	<p>(Rio Agave Room?). It was decided to not make the meetings a pot-luck nor provide food, but encourage members to socialize at the Rio or other location after meetings. The plan is to keep the meeting business short. There is a survey question regarding meetings- the Board decided to delete the question on whether to have meetings, but keep the question on what members want to see/discuss at meetings.</p> <p>Meeting dates are to be determined. The group discussed Wednesdays after social rides, but no decision was made.</p> <p>Social rides- we discussed moving ride days from Wednesdays to other days, and have a separate beginner ride night. No final decision was made.</p>
Tasks	Bring discussion of meeting dates and social rides to our next meeting.
Budget	Budget discussion was tabled pending Kendra's attendance. We want the opportunity to discuss the budget with her present. Thuan will ask her to send out information. The question was raised about including the trail committee and patrol group in that discussion.
Tasks:	Thuan to contact Kendra re: budget discussion and sending out information
Next meeting:	Sunday Dec 15 th , 6:00pm, Katherine's house- 616 Smith Street

Meeting adjourned at 7:45 pm