Overland Mountain Bike Club
Board of Directors
Meeting: January 5th, 2014 6pm
Minutes- Final

Present: Rose, Tamene, Pete, Thuan, Kendra, Katherine

Minutes	The December 15th meeting minutes were approved.
Food at Board Meetings	The Board decided to allow up to $25 per Board meeting for food, but members should bring their own beverages.
Form 1023 & Taxes from Tour de Fat.	Ned Smith, CPA, joined the Board to discuss our tax status. Taxes have not been filed for the past three years. Consequently, our 501c3 status has lapsed. It's necessary to file IRS Form 1023 to re-instate our not-for-profit status. Articles of incorporation are current. We need a conflict of interest policy before filing Form 1023. Pete volunteered to look for an example and draft the policy. Not-for-profit organizations do not pay income taxes on profits from fundraisers. However, state and city sales taxes on profits over a certain dollar amount ($50K state, 25K city) may be due. The dollar amount calculated is reduced by what was distributed to other bike organizations by Overland. Kendra and Ned have done a lot of research and review of the city tax code, and had several discussions over this, because the tax laws are not black and white. City and state rules are different so it is unclear whether this is owed The Board decided to file form 1023 and calculate and pay the 2012 and 2013 taxes, then continue to pay moving forward. Ned and Kendra will continue to move forward on this. The Board appreciates Ned's guidance on this and for attending the meeting.
Tasks:	Pete: draft Conflict of Interest Policy and send out. Kendra: follow up on filing Form 1023.
Assignments of Board Positions	The Board assigned the following positions: President: Thuan Vice President: Pete Treasurer: Kendra Secretary: Katherine Patrol Director: Kenny Technology Director: Pete It was decided to have a financial report from Kendra once a month as a standing agenda item. In addition, the Board would like each committee (Patrol, Communication & Membership, and Trails) to send minutes to the Board within 7 days of each committee meeting.
Tasks	**Thuan:** send request to Committee Chairs to send meeting minutes to the Board.
Changes to by-laws, if any	Members were asked to review the by-laws for the February 2nd Board meeting. We will vote on any changes at that time. Pete and John Tipton spent some time last year reviewing possible changes; Pete will send out his notes.
Tasks:	**Pete:** send notes on by-laws to Board members **All:** Review by-laws and Pete's notes
Moving forward with SWOT analysis	The Board discussed whether to pursue another facilitated meeting to discuss mission/vision. At this time, the Board felt the mission was adequate and due to time constraints with the upcoming season, we would: ➢ Finalize the by-laws

	➢ Review results of the member survey that might inform us of mission/vision changes ➢ Hold on a facilitated meeting and re-visit it this fall
Social rides start time, and having 2 start times. Signage at trail head to direct riders	The Board re-visited this discussion and decided that: ➢ There would be one social ride start time, 6:00pm (seasonally adjusted for daylight) ➢ No official signage would be offered ➢ Ride leaders would be encouraged to clearly identify, especially for beginners, where the ride would go and skill levels. If we can recruit ride leaders, the Board will consider additional rides for beginners in addition to Wednesday Social Rides. Frequency and dates to be determined.
Grant request: Cheyenne youth cycling club for fall 2013 Laramie High School MTB team	The Board reviewed the 2013 grant request from Todd Thibodaux. The Board approved this request retroactive to 2013. The Board discussed whether to entertain a similar request from Rich Vincent for the Laramie High School MTB team. Kendra will send the grant request to Board members for review. She will also ask Mr Vincent for further information on other funding sources.
Tasks:	**Kendra:** Fulfill Cheyenne grant payment; send out grant request and additional information on the Laramie team's funding sources.
Sample for socks	Sock samples have not been received. We need the lead time to order these.
Tasks:	**Kendra**: find out what lead time is needed to order socks and bring samples to the next meeting.
Jerseys and patch kits	Tamene has not heard back from Jett and will follow up in person about jerseys. We will need sizes at kickoff for members to order. Rose stated that Bill H had purchased patch kits from pro-patch, but they were expensive. They can be ordered through to Bike Co-op; Rose will contact Doug Cutter. They are not needed for kickoff.
Tasks:	**Tamene**: Follow up with jerseys **Rose**: follow up with the Bike Coop for patch kits.
Dates of events	The Board discussed 2014 event dates: ➢ Kickoff: March 6th at 6:30pm (7pm business). Venue to be determined. ➢ 40 in the Fort: June 28th. Back-up date is August 9th. ➢ Spring Take-A-Kid-MTB: Tentatively June 7th, Maxwell. ➢ Fall Take-a-Kid-MTB: Tentatively September 13th, Lory State Park ➢ Tour De Fat: August 30th ➢ Season Finale: Oct 30th The July Board meeting will move from July 3rd to July 10th to avoid the 4th of July holiday.
Tasks:	**Kendra:** ask the City and Lory State Park about Take-a-Kid dates, and if we can hold the event at Maxwell in June.
40 in the Fort Name Sponsor	The Board entertained the idea of allowing "naming rights" to a large dollar sponsor. Since the race is not officially approved, this was deferred to the next meeting.
Next meeting	**Sunday January 19th, 6;00pm** Agenda items to date: ➢ Approval of conflict of interest policy ➢ Budget review and approval for 2014 ➢ Decision on venue for Kickoff and meetings (if possible) ➢ Decision on socks ➢ Any updates on Take-a-Kid-MTB dates and venue ➢ Naming rights for 40 in the Fort sponsor